



## Standard Admission Checklist

Verified by: _____
Dated: _____

Student Name: \_\_\_\_\_ Father's Name: \_\_\_\_\_

Form No: \_\_\_\_\_ Program: \_\_\_\_\_ Department: \_\_\_\_\_

Serial	Description	Student	Admission Officer
01	Duly Filled CIIT Admission Form		
02	Fee Submission Slip / demand draft / pay order of PKR 1000/- in favor of CIIT Attock.		
03	04 recent passport size Photographs		
04	Attested copy of CNIC / Form B		
05	Attested copy of Father CNIC		
06	Attested copy of DMC/Certificate - Secondary School Certificate		
07	Attested copy of DMC/Certificate - Higher Secondary School Certificate		
08	Attested copy of Transcript/Degree - Bachelors (14 years)		
09	Attested copy of Transcript/Degree - Bachelors/Masters (16 years)		
10	Affidavit on 20 rupees judicial paper (in case of result awaited)		
11	NTS result or New Registration		
12	Domicile		
Signatures with date			

### For official use only

Description	Staff	I/C
Copy of Admission Processing Fee Challan forwarded to Accounts		
Registered for NTS		
NTS test Conducted (Result)		
Included in Merit List		
Admission Offer Letter Issued		
Fee Submitted / WWB Admission Offer Letter Received		
Admission Confirmed		
File forwarded to Academics for FNA		
Date of commencement of classes communicated to students		
Signature with date		